



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	VIDYODAYA ARTS AND COMMERCE FIRST GRADE COLLEGE, T. NARASIPURA - 571224
• Name of the Head of the institution	Nataraja
• Designation	Incharge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08227260508
• Mobile No:	9620394986
• Registered e-mail	vidyodayatnp@gmail.com
• Alternate e-mail	vidyodayaiqac@gmail.com
• Address	VIDYODAYA ARTS AND COMMERCE FIRST GRADE COLLEGE, T. NARASIPURA - 571224
• City/Town	T. NARASIPURA
• State/UT	KARNATAKA
• Pin Code	571124
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	UNIVERSITY OF MYSORE				
• Name of the IQAC Coordinator	DEVIKA				
• Phone No.	08227260508				
• Alternate phone No.	0				
• Mobile	8073047640				
• IQAC e-mail address	vidyodayaiqac@gmail.com				
• Alternate e-mail address	vidyodayatnp@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.gvsvfgc.com/naac.html				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gvsvfgc.com/naac.html				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	0	2004	16/09/2004	16/09/2009
Cycle 2	B	2.24	2011	30/11/2011	30/11/2016
6. Date of Establishment of IQAC			10/07/2007		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1.CONDUCTED INTERNAL ASSESSMENTS ON TIME AS PER ACADEMIC CALENDER ON TIME. 2.TOOK INITIATIVE IN CONDUCTING STUDENT ORIENTED PROGRAMMES.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
TO IMPLEMENT EXTENSIVE USE OF ICT IN TEACHING-LEARNING PROCESS	ONLINE RESOURCES ARE EXTENSIVELY USED BY TEACHERS AND STUDENTS	
TO TAKE INITIATIVES TO CONDUCT COMMUNITY PROGRAMMES THROUGH NSS UNIT	03 PROGRAMMES WERE CONDUCTED BY NSS UNIT OF THE COLLEGE	
TO CONDUCT EXTENSIVE CAREER ORIENTED PROGRAMMES	04 programmes were conducted	
13.Whether the AQAR was placed before statutory body?	No	
<ul style="list-style-type: none"> Name of the statutory body 		

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	18/01/2024

15. Multidisciplinary / interdisciplinary

1. Group discussion 2. Class Seminars 3. Competitive exam coaching for students 4. Brain storming activities

16. Academic bank of credits (ABC):

Nil

17. Skill development:

Teaching leadership qualities to students. spoken english classes are held for students.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Encourage cultural and traditional activities like Ethnic day , food fest , cooking without fire etc. . .

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Nil

20. Distance education/online education:

Nil

Extended Profile

1. Programme

1.1

2

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 102

Number of students during the year

File Description	Documents
Data Template	View File

2.2 43

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3 15

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 5

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 0

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	2
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	102
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	43
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	15
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	5
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	0
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1	8
Total number of Classrooms and Seminar halls	
4.2	2.22
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	35
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Vidyodaya First Grade college has implemented Choice Based Credit System(CBCS) and NEP in the UG programmes B Com as per the regulations of University Of Mysore. An annual Academic Calender is prepared by the IQAC every year on the basis of Academic calender of the University which includes the dates of internal assessments and also dates of departmental activities.It is displayed in the college website and also on all the notice boards of the College. The website provides information regarding the programmes and courses. The syllabus of all the courses are shared by the teachers on whatsapp groups of the respective classes. The syllabus is also available in the library.The college time table is also available on all the notice boards. The heads of every department submitts a workload statement at the beggining of every semester, over which the general timetable is prepared. The new examination pattern of CBCS and NEP is being strictly adopted by the Due weightage for each paper and number of hours alloted as per the university guidelines is strictly adhered to in preparing

teaching plan and time table. Library books as per the updated syllabus are procured. Subject tours, industrial visits and special lectures are organised to provide practical exposure to the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar of events issued by the university of Mysore every year.

Continuous internal evaluation is held through internal tests, assignments, seminars and Viva.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	www.gvsvfgc.com

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
2	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to Environment Sustainability. A compulsory paper Environmental Studies is being taught for B Com students.

Human Values & Ethics: Photos of important personalities are displayed in prominent places of the institution. Courses offered in the institution like Political science. Commerce, English & Kannada teach human values. Biographies and auto biographies of famous personalities are made available in the library. Gender: Gender sensitization programmes are conducted and also posters issued by Government & NGOs are displayed in important places. Nationals festivals like Independence day and Republic day, Birthday celebration of great national personalities serve as a platform to imbibe the spirit of patriotism and moral values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	E. None of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

720

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

26

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college being a rural one , it admits students from various socio- economic backgrounds. In the biggining , teachers identify the advanced learners and slow learners by knowing the marks obtained in the qualifying examinations during admission. It is also done by way of interaction in the class rooms. After the completion of the syllabus individual attention and guidance is provided by the teachers for the slow learners. Advanced learners are given individual topics for seminars to be disscused in the class room. They are encouraged to read more books.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
102	5

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are given individual topics for seminars and assignments for focusing on self study and to encourage independent learning, In organizing co-curricular and extra-curriculars activities students are given free hand, class representatives with the guidance of class teachers involve all the students in organising

various events which imbibe teamwork spirit and promote leadership qualities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members use ICT technology to improve the teaching learning process. They use smartphones, desktop, laptop and projectors the use smartphones extensively on various readily available platforms like google, youtube, e-mail, whatsapp group, telegram, zoom meetings. They share teaching learning resources on whatsapp groups of teachers and students. A well equipped language lab and Computer Lab are available for the teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

5

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year	
5	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
5	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In our institution continuous internal evaluation is carried out in each and every semester by way of following methods.

- 1) Conducting two unit tests which carries 10 marks.
- 2) Skill developments tests or viva-voice is carried out which carries 10 marks.
- 3) Assignments and class room seminars are also conducted which carries 10 marks.
- 4) Internal Assessment marks will be made known to the students by announcing on the notice board.
- 5) Below average students are identified and given guidance by the respective class teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination related grievances are addressed in a transparent and efficient manner.. Those who are absent to the test and viva due to unavoidable circumstances are given permission to write test and attend viva voce. Marks scored in the internal examination is brought to the notice of the students which provides for transparency. Internal examination marks are loaded to the university website in stipulated time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The syllabus copy released by the affiliating university includes the programme outcome and course outcome for all the courses and same is available on the university website. Hence the teachers are very well aware of the clearly stated programme and course outcome. Teachers are also provided print copy of syllabus. They make a thorough study of syllabi of each course they are allotted to teach. After the commencement of the academic year teachers take a few classes exclusively to bring awareness of the programme and course outcome. The syllabus copy is also available in the library for students reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme and course outcomes are evaluated by the heads of departments after the announcement of results in both odd and even semesters. prior to this internal assessment marks of all the courses are also evaluated by the concerned teachers in every semester. Suggestions for further improvements in students performance in each course are given by the principal. Advanced and slow learners are identified. Class teachers and course teachers take measures in this aspect.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

10

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.gvsvfgc.com/naac.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Three programmes were conducted by Naional service scheme (NSS)of the college.

1.Social Awareness regarding Covid-19, Dengue.

2.Conducted procession regarding cleanless and using Toilets.

3. Plantation, Cleaning of villages and campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College located in a beautiful campus has good infrastructure facilities conducive to create learning environment. It includes spacious, well ventilated class rooms, well equipped library, computer lab, english language lab and geography lab seperate rest rooms for men and women students and also staff The management takes care of infrastructure maintainance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a well equipped auditorium with a seating capacity of 200, the playground with cricket, volleyball, basket ball and kho-kho courts. there is a seperate sports room and indoor games like chess & carrom are played in auditorium. Both the auditorium and playground are used for taluk level cultural activities and games respectively. During elections the institution is being used for mustering and de-mustering by the district authority.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

53

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The management takes care of the maintainance of infrastructural facilities like building, sanitary and water facilities. Every department maintains a stock register for the available equipments. The annual stock verification is done as a part of regular maintainance. Minor repairs of the equipments are done by the service staff of particular companies. Annual financial audit both internal and external ensures trasperancy and accountability. Security of 24/7 is provided to the college and campus by the management.</p>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
77	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 441 539 506">File Description</th> <th data-bbox="539 441 1445 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 539 613">Link to institutional website</td> <td data-bbox="539 506 1445 613" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 613 539 678">Any additional information</td> <td data-bbox="539 613 1445 678" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 678 539 824">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="539 678 1445 824" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	Nil	Any additional information	No File Uploaded	Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded	
File Description	Documents								
Link to institutional website	Nil								
Any additional information	No File Uploaded								
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
102									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
102									
<table border="1"> <thead> <tr> <th data-bbox="86 1207 539 1272">File Description</th> <th data-bbox="539 1207 1445 1272">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1272 539 1337">Any additional information</td> <td data-bbox="539 1272 1445 1337" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1337 539 1559">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="539 1337 1445 1559" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

4

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the beginning of the Academic Year class teachers select 02 class representatives in each class representing both boys and girl students. These representatives act as link between the principal and students and also teachers and students. These class representatives with the guidance of class teachers. Organize cocurricular and extra curricular activities. Most of the teachers convey their message to the class via these class representatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:- To impart quality education to rural children and make them responsible citizens of India.

Mission :- 1. To create conducive educational environment by recruiting competent faculty and providing necessary infrastructure, well equipped library and laboratories.

2. To impart quality education to the students at an affordable cost.

3. To provide access to the innovation to promote vocational education.

4. To promote CoCurricular, Extra Curricular and Sports activities by way of patronizing such activities whenever they are conducted.

5. To equip the students with life skills for self reliance .

6. To energise and facilitate the learning ability of the students by providing free mid-day meal.

1) The Management of the institution Grama Vidyodaya Sangha (R), is the ultimate body with regard to the matters in policy making.

2) The Management believes in social inclusiveness & equity and hence its vision to reach out to the deprived rural students on priority basis. The Management has also provided sufficient infrastructure needed for curricular and extra curricular activities.

3) The Principal chalks out an action plan in the beginning of every academic year in consultation with the IQAC for organizing quality enhancement programmes.

4) Academic Calender of events is prepared and various committees

and cells are formed and members of these committees are entrusted with the responsibility of organizing & conducting co-curricular and extra curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization regarding student admission process. The management delegates authority of admission of students to the principal of the college and the principal in turn forms an admission committee, the composition of which is as follows. Principal - convener -in- Chief Senior Faculty member convener - All heads of department- members. Office Superintendent -member .The admission committee holds meeting in the beginning of the academic year for the sole purpose of students admission. The committee brings out the prospectus and the admission application form and undertakes the scrutiny of applications received and announces the merit list for admission and finally the admission process will be completed as per the rules and regulations of the govt of Karnataka and University of Mysore.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plans are formulated for the next academic year at the end of the present academic year .Accordingly Committees are constituted assigning the tasks and responsibilities.Principal officiates as Chair Person for all the committees and senior teachers as Conveners of various Committees.Members are selected on the basis of their interests and aptitude for the assigned task/nature of work of a particular

committee. For example for Sports Committee ,faculty interested in sports are given first preference similarly other committees are formed.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our college is governed by the Management Grama Vidyodaya Sangha, T.Narasipura and Higher Education Department of Government of Karnataka. The administration of the college is the responsibility of the Principal assisted by Teaching and Non Teaching staff of the college. The principal ensures that the day-to-day operations are properly conducted as per the orders of the state government, Affiliating University and the Management of the institution. The Heads of teaching departments ensure that the plans communicated to them by the principal are implemented systematically. Committees and Cells are constituted once in 01 years for conducting co-curricular and extra-curricular activities. The formulation of policies of appointments and service rules and procedures as and when issued by the government are implemented by the management.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college being an aided college has the following welfare measures for the staff.

*Summer and Mid term vacation for the teaching staff. The order issued by the Government is implemented by the Management without any changes

*Casual leave, Maternity and Paternity leave

*Provident Fund for the Part-Time staff

*Festival Advance without interest

*Free mid-day-meals for the employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Both the teaching and non-teaching staff are required to submit their performance appraisal report in the prescribed format as on 31st March every year. It is mandatory and the report is submitted by the principal to the Management for approval and then sent to the department of Collegiate Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit of the accounts of our college is done by Chartered Accountant team appointed by the management- Grama Vidyodaya Sangha(R) after the completion of the financial year .Accounts will be submitted by the principal to the management for verification .Then the audit team appointed by the management will conduct audit and submits income and expenditure statements and assets and liability statements duly attested.The same will be submitted to the management. Later the same audited statement will be submitted to the Regional Office, Department of Collegiate Education.Then the audit team of the collegiate Department will inform about the proposed dates of external audit and conducts the

audit and reports the issues in the Audit Report .Then the principal will provide suitable answers in writing to the collegiate departmentrelating to those observations and issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution does not have its own policy of mobilization of funds.On the other hand un-expected expenditures are incurred by the Management of the institution. Such funds as and when received are optimally used avoiding wastage of time,finance and materials to the maximum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

IQAC plays an important role in the enhancement and maintenance of quality in the educational activities of the institution. Some of the quality initiatives include

1. Encouraging to conduct co-curricular and extra curricular activities.

2. Encouraging students to participate in such activities.

3. Evaluating the Best Practices.

4. Introducing feedback of students on campus experience.

5. Monitoring students Scholarships process so that no student is denied of the benefit of getting scholarships of Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

*IQAC prepares an annual academic calendar as per the academic calendar of affiliating university

*Teachers communicate the Course and Programme outcome in the beginning classes and also during orientation programme.

*IQAC ensures proper conduct of internal assessment tests and other internal evaluations as per the academic calendar. Marks of the internal assessments are uploaded in the university examination portal within the given time.

*IQAC has devised a 12 point Scale questionnaire to get the feedback of outgoing students on campus experience since 2020-21

*IQAC also ensures for the semester wise analysis of results every year *The principal (chairman of IQAC) keeps vigil on the completion of syllabus and sufficient revisions within the stipulated time.

*The Principal obtains feedback of students on faculty informally . The complaints if any are communicated confidentially to the concerned teacher.

*IQAC ensures that latest updated books on prescribed syllabus are procured in sufficient numbers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To ensure safety and security and also to provide inclusive environment for women students and staff following measures are taken by the institution

1. Formation of Equal Opportunity Cell.
2. Prevention of Sexual Harassment Cell.
3. CC Camera Surveillance.
4. Security at the entrance 24/7 hours.
5. Preference in Admissions and Appointments.
6. Separate rest rooms and common rooms.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has taken many measures to minimize waste production.

For example students are required to bring their own plate and glass for the mid-day-meals provided in the institution.

Paper plates and cups are avoided. Used water after washing plates and hands is diverted towards plants pits Paper waste and other type of solid wastes are sold to the vendors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. Different events organized in the institution involve students and student representatives which promotes team spirit, tolerance and harmony towards each other. Mid-Day-Meals system of the institution is one exclusive practice which follows group dining promoting tolerance and harmony towards different castes and religions. Equal Opportunity Cell looks into this issue and it is vigilant about none of the aspiring and eligible students are deprived off facilities and services of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

A Compulsory paper "Indian Constitution" is being taught for all the courses. Awareness programmes like special talks on constitution, rights and duties of the citizens and quiz programmes are conducted. The constitutional rights and duties are also displayed in the prominent place of the institution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>D. Any 1 of the above</p>
--	-------------------------------------

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The employees of institution take part in the national festivals conducted collectively by the group of institutions of the management.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Mid day meals: Objectives of practice: - The objectives of practice are to provide free meals to students since majority of them come from distant rural places of the society.

Outcome of the Practice:-

a) It promotes regular attendance of the students.

b) It promotes human values like equality, shared participation, leadership.

c) It overcomes locational disadvantages. Problems encountered resources required:- The mid-day meals scheme has been running since it's inception with the support of villagers, paddy growers, rice industry owners and other contributors from the society.. The faculty of the institution have contributed generously for this noble cause,

2. Best practice-2 Title of the Practice :- Honoring the Achievers by the Faculty. Objective of the Practice :-To recognize and promote distinctive local talents in the fields of culture, music, literature, sports, education etc, Context :- To trace and bring to light the rural hidden talents which otherwise might go unrecognized The Practice :- Every year the highest scorers among out-going students in each course (BA and B.Com) are honoured by the faculty. Evidences of Success:- The success of this practice is evident from the fact that the competitive spirit of the students has increased which is evident in increase of pass percentage.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Reservation policy of the government is followed in admission to all the courses. Priority is given to socially backward, economically weaker and women students. Since the institution's primary objective is to cater to the educational needs of the rural students, their overall development is given prime importance. As such these sections form the major strength in our institution. Quality education is imparted at affordable cost. Measures are taken to ensure that all the privileges and educational benefits by the government to the above mentioned groups is availed of at the best. The institution with definite vision and mission has been striving hard to realize them. Since the institution exists in mufusil area, naturally with many socioeconomic and financial constraints, it has been our sincere endeavour to achieve excellence with minimum available resources.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1) Strengthening NSS wing by availing available grants and conducting more number of programmes and camps.
- 2) Strengthening the career guidance and placement services.
- 3) Promotion of ICT in teaching and office administration.
- 4) Strengthening the Competitive Examination Reference section in the library.
- 5) Conducting more number of student support activities.